

RECEIVED  
13 DEC 2002



*Dumfries  
& Galloway*  
C O U N C I L

[REDACTED]  
Moor House School,  
21 Edinburgh Road,  
Bathgate.

Your Ref:

Our Ref: [REDACTED]

If telephoning or calling please ask for:

[REDACTED]

09<sup>th</sup> December 2002

Direct Dial  
01387 260833

Dear [REDACTED]

**Re:- Paul Hepburn, (d.o.b:- 12.01.88).**

I am writing to invite you to a Looked After Child Review on the above child on:-

**Date:-** 17<sup>th</sup> December 2002.

**Time:-** 11.30am.

**Venue:-** Moor House School, Bathgate.

Please let me know at your earliest convenience if you can not attend.

Yours sincerely

[REDACTED]  
Social Worker

Social Services [REDACTED] Director

5 Gordon Street, Dumfries, DG1 1EG

Tel. 01387 260874. Fax 01387 260875. Email [www.dumgal.gov.uk](http://www.dumgal.gov.uk)



*Dumfries  
& Galloway*  
COUNCIL

Mr Paul Hepburn,  
Moor House School,  
21 Edinburgh Road,  
Bathgate.

Your Ref:

Our Ref: [REDACTED]

If telephoning or calling please ask for:  
[REDACTED]

09<sup>th</sup> December 2002

Direct Dial  
[REDACTED]

Dear Paul,

I am writing to let you know that your Looked After Review is due on 17.12.02 at Moor House at 11.30am.

No doubt [REDACTED] will be talking to you about what you want to say at the Review.

I'll see you on Thursday.

Yours sincerely

[REDACTED]

Social Worker

pp

Social Services - [REDACTED] - Director

5 Gordon Street, Dumfries, DG1 1EG

Tel. 01387 260874. Fax 01387 260875. Email [www.dumgal.gov.uk](http://www.dumgal.gov.uk)

RECEIVED  
- 2 SEP 2002



*Dumfries  
& Galloway*  
C O U N C I L

[REDACTED]  
Moore House School  
21 Edinburgh Road  
Bathgate  
EH48 9JU

Your Ref:

Our Ref: [REDACTED]

If telephoning or calling please ask for:

[REDACTED]  
Direct Dial - [REDACTED]

29 August 2002

Dear [REDACTED]

**Re: Paul Hepburn, 12/01/88**

I am writing to invite you to a Looked After Child Review on the above named young person.

This review will take place at Moore House School in Bathgate, on Wednesday 18<sup>th</sup> September at 3 pm.

It is important that your views on how things are going for Paul are heard, and I would ask that you submit a short report to the Review.

Please let me know on the number above if you are unable to attend.

Otherwise, I look forward to seeing you at the Review.

Yours sincerely,

[REDACTED]  
Assessment & Planning Officer

Social Services - [REDACTED] Director

5 Gordon Street, Dumfries, DG1 1EG

Tel. 01387 260874. Fax 01387 260875. Email [www.dumgal.gov.uk](http://www.dumgal.gov.uk)



*Dumfries  
& Galloway*  
C O U N C I L

Paul Hepburn  
Moore House School  
21 Edinburgh Road  
Bathgate  
EH48 1EX

Your Ref:

Our Ref: [REDACTED]

If telephoning or calling please ask for:

[REDACTED]  
Direct Dial - 01387 260897

29 August 2002

Dear Paul,

I am writing to invite you to your next Looked After Child Review.

This review will take place at Moore House School, on Wednesday 18<sup>th</sup> September at 3 pm.

It is important that your views on how things are going are heard.

Please let me know on the number above if you are unable to attend.

Otherwise, I look forward to seeing you at the Review.

Yours sincerely,

[REDACTED]  
Assessment & Planning Officer

Social Services - [REDACTED] - Director

5 Gordon Street, Dumfries, DG1 1EG

Tel. 01387 260874. Fax 01387 260875. Email [www.dumgal.gov.uk](http://www.dumgal.gov.uk)



*Dumfries  
& Galloway*  
C O U N C I L

[REDACTED]  
Moore House School  
21 Edinburgh Road  
Bathgate  
EH48 9JU

Your Ref:

Our Ref: [REDACTED]

If telephoning or calling please ask for:

[REDACTED]  
[REDACTED]

24 July, 2002

Dear [REDACTED]

**Paul Hepburn**

I am forwarding to you a copy of an assessment and action record in respect of Paul, as discussed at his last review.

Could you please introduce this to him through your keyworker sessions with him?

I spoke with Paul's parents last week and they said that he had been fine. He went on a trip with [REDACTED] to Edinburgh, and [REDACTED] confirmed that this had gone well.

I am writing to inform you that Paul will be transferred to another social worker as I am to work from another office temporarily.

Please contact [REDACTED] Team Manager in the first instance in relation to Paul's needs.

Thank you for your co-operation.

Yours sincerely,

[REDACTED]

[REDACTED]  
**Social Worker**

**Encl.**

"If you have difficulty reading this please contact the sender" and/or "this information can be made available in larger print, Braille and audio tape".

**Social Services - [REDACTED] Director**

5 Gordon Street, Dumfries, DG1 1EG

Tel: 01387-260810 Fax: 01387-260875 Email: [www.dumgal.gov.uk](http://www.dumgal.gov.uk)

27 MAY 2002



Dumfries  
& Galloway  
COUNCIL

[REDACTED]  
Moor House School  
21 Edinburgh Road  
BATHGATE

Your Ref:

Our Ref: [REDACTED]

If telephoning or calling please ask for:

[REDACTED]  
Direct Dial 260849

24 May, 2002

Dear [REDACTED]

**RE: PAUL HEPBURN (D.O.B. 12.01.88)**

A Children's Looked After Review will be held in respect of Paul at Social Services Department, 5 Gordon Street, Dumfries on Wednesday 5<sup>th</sup> June, 2002 at 11.30am.

I extend an invitation for you to attend the Review. If you are unable to attend, please forward a Report or information to myself at the office.

Yours sincerely

[REDACTED]  
[REDACTED]  
[REDACTED]  
**Social Worker**

*A copy of invite for Paul  
has been sent to his  
home address!*

*I enclose Young Persons Report  
perhaps you can help Paul  
complete thanks*

**Social Services - [REDACTED] - Director**

5 Gordon Street, Dumfries, DG1 1EG

Tel. 01387 260874. Fax 01387 260875. Email [www.dumgal.gov.uk](http://www.dumgal.gov.uk)

13 MAY 2002



*Dumfries  
& Galloway*  
C O U N C I L

[REDACTED]  
Moore House School  
21 Edinburgh Road  
BATHGATE  
EH48 9JU

10<sup>th</sup> May, 2002

Dear [REDACTED]

**RE: PAUL HEPBURN (D.O.B. 12.01.88)**

I am writing to confirm that I will be Paul's allocated Social Worker in place of [REDACTED] and can be contacted at 01387-260849.

I intend to visit Paul (who I know from the past) on Monday 20<sup>th</sup> May, 2002 at the school at 11.30am, and hope this arrangement is suitable.

I look forward to meeting with you also on the day.

Yours sincerely

[REDACTED]  
[REDACTED]  
**Social Worker**

Your Ref:

Our Ref: [REDACTED]

If telephoning or calling please ask for:

[REDACTED]  
Direct Dial [REDACTED]

**Social Services [REDACTED] - Director**

5 Gordon Street, Dumfries, DG1 1EG

Tel. 01387 260874. Fax 01387 260875. Email [www.dumgal.gov.uk](http://www.dumgal.gov.uk)



SCOTTISH  
**CHILDREN'S REPORTER**  
ADMINISTRATION

70 MAY 2002

[REDACTED]  
8 May, 2002

Authority Reporter  
Dumfries & Galloway  
[REDACTED]

Officer In Charge  
Moorehouse School  
Edinburgh Road  
BATHGATE  
West Lothian

If calling please ask for:  
[REDACTED]

Dear Sir/Madam

**NOTIFICATION OF REPORTER'S DECISION**

Please note that after considering the undernoted case I have decided to take no formal action – current supervision.

Thank you for your report. Please contact me if you wish clarification of the decision.

Yours sincerely

[REDACTED]  
Reporter

**NOTE:**

Child:

**PAUL HEPBURN (d.o.b. 12.1.88)**  
c/o Moorehouse School  
Edinburgh Road, Bathgate

Grounds for Referral:

**Alleged Breach of the Peace and Theft by shoplifting on 9<sup>th</sup> February 2002.**

Reporter's comments (if any):



12 APR 2002



*Dumfries  
& Galloway*  
C O U N C I L

[REDACTED]  
Coach House,  
Moorhouse School,  
Bathgate,  
EH48 1EX

Your Ref:

Our Ref: [REDACTED]

If telephoning or calling please ask for:

[REDACTED]

Direct Dial

[REDACTED]

11<sup>th</sup> April 2002

Dear [REDACTED]

**Looked After Young Person Review**

**Date:- Tuesday 23<sup>rd</sup> April 2002 at 11am.**

**Venue:- Moorhouse School, Bathgate.**

I am writing to invite you to the above meeting, the purpose of which is to review Paul's current care plan and make necessary amendments.

Paul is making excellent progress at the moment and it is likely this meeting will formulate plans for Paul's return home to Dumfries. Your attendance at this meeting would therefore be of great help.

If you cannot attend I would appreciate if you contact me either by telephone or in writing to express any views or concerns you may have and to clarify your future involvement with Paul.

Yours sincerely

[REDACTED]

Social Worker  
Assessment and Referral Team.

Social Services - [REDACTED] Director

5 Gordon Street, Dumfries, DG1 1EG

Tel. 01387 260874. Fax 01387 260875. Email [www.dumgal.gov.uk](http://www.dumgal.gov.uk)



Dumfries  
& Galloway  
COUNCIL

Moore House School  
21 Edinburgh Road  
Bathgate  
EH48 9JH

RECEIVED  
21 MAR 2003

Your Ref:

Our Ref:

If telephoning or calling please ask for:

Direct Dial

18 March 2003

Dear

*Child: Paul Hepburn*

*Unit: Moore House School*

I am writing to invite you to a Looked After Review in respect of Paul Hepburn, which will take place on 1<sup>st</sup> April 2003 at 11.30am at Moore House School.

The purpose of the meeting is to consider the current Care Plan, to discuss Paul's progress, and to make any recommendations in support of the overall plan.

I would be grateful if, 7 days in advance you could forward the enclosed Report for consideration at the meeting.

Yours sincerely

SOCIAL WORKER  
Child Care Team